

**BRIGHTON & HOVE CITY COUNCIL**

**NEIGHBOURHOODS, INCLUSION, COMMUNITIES & EQUALITIES COMMITTEE**

**4.00pm 9 OCTOBER 2017**

**THE BRIDGE COMMUNITY CENTRE, LUCRAFT ROAD, BN2 4PN**

**MINUTES**

**Present:** Councillors Daniel (Chair), Councillor Moonan (Deputy Chair), A Norman (Opposition Spokesperson), West (Group Spokesperson), Bewick, Cattell, Knight, K Norman, Peltzer Dunn and Simson

**Invitees:** : Joanna Martindale (Hangleton & Knoll Project); Anusree Biswas Sassidharan (BME Brighton & Hove Police Engagement Group) and Chief Superintendent Lisa Bell (Sussex Police).

**PART ONE**

**13 PROCEDURAL BUSINESS**

**13a Declaration of Substitutes**

13.1 There were none.

**13b Declarations of Interest**

13.2 There were no declarations of interests in matters listed on the agenda.

**13c Exclusion of Press and Public**

13.3 The Committee considered whether the press and public should be excluded from the meeting during the consideration of any of the items listed on the agenda.

13.4 **RESOLVED:** That the press and public be not excluded from the meeting during consideration of any items contained in the agenda

**14 MINUTES**

14.1 **RESOLVED** – That the Chair be authorised to sign the minutes of the meeting held on 3 July 2017 as a correct record of the proceedings.

**15 PRESENTATION(S)**

- 15.1 Before proceeding to the formal business of the meeting, the Chair, Councillor Daniel, welcomed Chris Neilson, the Strategic Policy Lead for Business and Crime to speak on behalf of "Community Guardians" and invited him to give a short presentation outlining their work.
- 15.2 It was explained that the scheme fostered resource co-ordination through the local council/business community (BCRP) with powers as needed. There was the ability to attend incidents of crime or ASB's which were relevant to the community or the council acting as devolved agents for the PSPO and to problem solve persistent issues and supported targeting of problematic individuals alongside police prevention teams and linked with other statutory and voluntary agencies as appropriate locally.
- 15.3 In Brighton & Hove, Community Guardians Patrolled the outlying areas of the city in order to increase visibility and to deter and disrupt crime. There had been improved engagement from businesses with the Brighton BCRP and bids. They had been the first responders to a serious day time knife crime incident at Churchill Square, Brighton in July 2017. Since October 2015 Community Guardians across the area had reported 1500+ incidents/intelligence, dealt with 450+ crimes and had detained 59 individuals until the Police could attend.
- 15.4 Following the presentation Members had the opportunity to ask questions.
- 15.5 **RESOLVED** – That the content of the presentation be received and noted.

## **16 CHAIRS COMMUNICATIONS**

- 16.1 The Chair, Councillor Daniel, opened her communications by welcoming Members and Members of the Public to the Bridge Community Centre.

### **Brighton and Hove Muslim Forum Event**

- 16.2 The Chair stated that she had been very honoured and pleased to attend a recent event held by the Brighton and Hove Muslim Forum on radicalisation and islamophobia. She had attended with the CE of the council and the three MPs for the city and had heard some very interesting, stark and challenging commentary on tackling radicalisation and islamophobia. Many of the speakers or members of their family including their children had experienced islamophobia themselves. There were discussions as to what as a whole community could be done about it, ideas included opening up the Mosques more regularly and seeking opportunities for people from the Muslim community to be more actively involved in civic life, such as becoming school governors and becoming more involved in work in neighbourhoods. Everyone in the room committed to coming back together to keep action going.

### **Whitehawk Market Day**

- 16.3 Continuing the theme of coming together, last month the council and community had come together to deliver a fantastic market day at the Whitehawk Hub. The event had been part of the council's Communities and Neighbourhoods portfolio of work, aiming to bring together services in east Brighton with local residents and other partners in the area. At the heart of the event had been the chance to share the Neighbourhood Action

Plan that had been created for the area by local residents, and to seek greater engagement with a wider group of local people and partner organisations. It had been a great day with lots of fun activities for all ages, and residents and service providers had enjoyed and discovered all the amazing things that were happening across the Whitehawk Hub, Whitehawk Library, Wellsbourne Health Centre and Roundabout Children's Centre and Nursery.

- 16.4 Staff and residents that had attended were all buzzing afterwards and saying what a fantastic event it was. One manager said they particularly liked the way people were engaged by collecting the gold stars for children and one for parents – and having good prizes – which all really helped. They thought it was really well organised and developed a lot of positive energy, which they were able to tap into in terms of Housing options/prevention.

### **BSL Charter**

- 16.5 Since signing the BSL charter in spring this year the council had been meeting with members of the deaf community to hear how it could meet the pledges set out in the charter. The Chair stated that she would like to take the opportunity to promote a workshop the council's Communities Team was running with Deafcog at Hamilton Lodge School on Tuesday 31st October, 6.30-8pm specifically focused on gathering feedback and ideas from Deaf young people, their parents, teachers and others involved in providing services for deaf and hard of hearing young people across the city. A copy of the invitation was available from the Communities Team.

### **Ward Member Budgets**

- 16.6 The Chair closed her communications by advising of a promotion for/through councillors. Following a committee decision in July each ward member had been allocated £1,000 to make social, economic and environmental improvements in their ward. The funding must be spent by 31 March so if anyone had any ideas they should contact their ward councillor. Information was also available on the council's website.
- 16.7 **RESOLVED** – That the Chair's Communications be received and noted

## **17 CALL OVER**

- 17.1 All Items on the agenda were reserved for discussion with the exception of items 24, "Sibling W & X Serious Case Review" and 26, Brighton and Hove Social Value Framework Update", which were agreed without discussion.

## **18 PUBLIC INVOLVEMENT**

### **18a Petitions**

- 18.1 There were none.

### **18b Written Questions**

- 18.2 There were none.

**18c Deputations**

18.3 There were none.

**19 MEMBER INVOLVEMENT**

**19a Petitions**

19.1 There were none.

**19b Written Questions**

19.2 There were none.

**19c Letters**

19.3 There were none.

**19d Notices of Motion**

19.4 The Chair, Councillor Daniel, confirmed that one Notice of Motion in relation to “Grenfell Tower” as set out in the agenda papers had been referred direct from Full Council. The Notice of Motion had received cross-party support and as all of the issues raised were covered by the report at Item 20 entitled “Emergency Planning and Resilience - Preventing and Responding to Emergencies” it was suggested that it would be appropriate for the Notice of Motion be received and noted and discussion reserved for consideration of that report. Members were in agreement.

19.5 **RESOLVED** – That the contents of the Notice of Motion be received and noted.

**20 EMERGENCY PLANNING AND RESILIENCE - PREVENTING AND RESPONDING TO EMERGENCIES**

20.1 The Committee considered a report of the Executive Director, Neighbourhoods, Communities and Housing detailing the emergency planning and resilience measures used by the council in preventing and responding to emergencies. The report had also sought to address the issues brought forward by Members in the Notice of Motion referred from Full Council and set out at item 19 above.

20.2 The Civil Contingencies Act 2004, supporting regulations, and statutory guidance, had established a clear set of roles and responsibilities for those involved in emergency preparation and response at a local level. This had included clearly defined duties and responsibilities for local authorities. The purpose of the report was to provide Members with an overview of the role and responsibilities of the local authority in relation to emergency planning and resilience and to report how the Council responded to incidents across the City and how it managed risk and maintained resilience.

20.3 It was noted that where possible, emergency planning should be able to prevent emergencies occurring, and when they did occur, good planning should reduce, control

or mitigate the effects of the emergency. Emergency planning was an evolving, systematic and ongoing process responding to changes in circumstances, but also from 'lessons learnt' good practice became established. The legislation requires local authorities to have plans in place to not only prevent emergencies but plans to reduce, control or mitigate the effects of an emergency.

- 20.4 In answer to questions it was explained that the recommendations set out in the report had been devised by the Cross Party Working Group. Work was on-going and would form the subject of a further report to Committee in around six months time.
- 20.5 The Chair, Councillor Daniel, commended the report and the work that stood behind it stating that it was both sobering and reassuring. Councillors West and Simson concurred and were of the view however, that it was important to continue to review this work going forward in order to build on experience gained and feedback in order to ensure that systems were in place which were able to respond rapidly and effectively to developing situations. It was important to be robust but not complacent.
- 20.6 Councillor Simson stated that a lot of the work carried out related to housing tenants, it was important for that work to be communicated through the Housing and New Homes Committee. The Executive Director, Neighbourhoods, Communities and Housing explained that this would be done as part of the process and that all relevant committees would receive information which was relevant to their areas of responsibility. Given the overarching responsibilities of this Committee it was appropriate that this report had come to this committee.
- 20.7 The Executive Director of Finance, explained that all of the measures in place would be audited with all of the necessary financial check-weights and counter balances were in place. The Environmental Health Manager, Annie Sparks, confirmed that measures were in place to ensure that the Comms Team would be fully briefed to ensure that the media were fully involved and proactively worked to convey information relating to the location of rest centres etc., if an event was to occur.
- 20.8 Councillor Moonan stated that the level of information provided in the report was useful, a measured and reasonable approach had been adopted which was encouraging as it reassured Members that a range of scenarios had been covered in so far as it had been practically able to do so.
- 20.9 Councillor Bewick also welcomed the report and the fact that further reports would be coming forward to future meetings of the Committee and was glad to note that there was Cross-Party agreement to the approach that had been adopted.
- 20.10 In answer to questions, the Executive Director explained that a staged approach was in place which would ensure that appropriate to the scale and nature of the emergency all Council staff could be utilised.
- 20.11 Councillor Cattell was pleased to note that the measures in place could be applied to a range of different emergency situations including flooding which had been experienced at a number of vulnerable locations around the city over the years. Councillor A Norman concurred in that view and was pleased to note that robust arrangements were in place in the event of severe weather conditions.

20.12 Councillor West sought confirmation that the monitoring process would continue following the current task and finish element of the work and it was confirmed that would be so. It was noted that continuing Member level support would be welcomed

20.13 The Chair, Councillor Daniel noted that important role which could be played by digital first and that this should be picked up carrying arrangements forward.

20.14 **RESOLVED** – (1) That committee notes the review of the council’s emergency planning services as set out in the report and the Internal Audit finding of ‘Substantial Assurance’ in June 2017 in relation to the Council’s emergency planning and business continuity controls;

(2)The Committee instructs the Chief Executive to write to the Secretary of State for Communities and Local Government:

- i) asking the Secretary to provide information on the timescale for a review of part B of the Building Regulations (2010) that relate to Fire Safety;
- ii) to request that, in the event that the outcome of the Grenfell Tower inquiry recommends new actions or measures, that the Government will endeavour to work with local Councils in order that any necessary additional funding can be identified;
- iii) and, in light of the complaints of the Grenfell Tower tenants that their safety concerns were not appropriately acknowledged, to call on the Government to review the guidance and regulation of housing providers concerning tenant participation and scrutiny,

(3) The Committee recommend a cross party working group is convened to oversee the changes and readiness of the council for emergencies;

(4) That the Committee instructs officers to bring an annual report to the NICE committee updating on changes and readiness of the council for emergencies;

(5) That committee instructs officers to bring a further report in 6 months with an update on arrangements being developed with communities and the community and voluntary sector as set out in section 5 of the report; and

(6) That Committee notes the proposal to run workshop sessions for elected members to understand how we can best support their role in an emergency.

## **21 COMMUNITY SAFETY AND CRIME IN BRIGHTON & HOVE**

21.1 The Committee considered a report of the Executive Director, Neighbourhoods, Communities and Housing explaining that under the Crime and Disorder Act 1998, there is a requirement for statutory and other partners to formulate a plan every three years to tackle crime and disorder and monitor progress. This report provided an update on the work undertaken by the Safe in the City Partnership in relation to the Community Safety and Crime Reduction Strategy focussing on performance in the first quarter of 2017/18.

- 21.2 The Head of Community Safety, Peter Castleton, and Chief Superintendent Lisa Bell gave a joint presentation setting out the context and background to the information in the report, the headline indicators and those areas which had shown an increase.
- 21.3 Councillor Cattell asked for further detail about the work that was being undertaken in terms of preventing radicalisation and terrorism and as to the wider partnership strategies in place to recognise and address these issues.
- 21.4 Councillors Moonan and Simson expressed concern regarding those areas where there had been increases. Whilst it was reassuring to think that individuals were confident in reporting crime, they did not consider that was the sole reason for any increases, it was useful to have context behind those figures.
- 21.5 Councillor West stated that it was useful to have details of the reporting methods used, expressing concern regarding the impact that further cuts in resources could have, considering that Members should send a strong message regarding that.
- 21.6 Councillor Simson asked for details regarding sentencing. Whilst not advocating that young offenders should necessarily receive custodial sentences in some instances the sanctions imposed seemed to be very light.
- 21.7 Councillor Knight expressed concern regarding the increase in the number of sexual assaults and sought confirmation of the measures being taken to combat such crime.
- 21.8 The Chair, Councillor Daniel noted all of the concerns raised a requesting that updated statistics relating to crime levels be included in the next report which was brought to Committee.
- 21.9 **RESOLVED** – That the Committee notes the information contained in the report which provides an update on work being undertaken by the Safe in the City Partnership in relation to the Community Safety and Crime Reduction Strategy 2017-20; and
- (2) The Committee gives its support to the partnership work described in the report and commit to work described which is within the council's remit, thereby contributing to the management of crime and community safety priorities for the city.

## **22 GATING, DOG CONTROL AND DESIGNATED PUBLIC SPACES ORDERS**

- 22.1 The Committee considered a report of the Executive Director, Neighbourhoods, Communities and Housing advising that under the Anti-Social Behaviour (ASB), Crime and Policing Act 2014 the existing Designated Public Place Order, Gating Orders and Dog Control Orders would be treated as Public Space Protection Orders (PSPOs) from October 2017.
- 22.2 The Head of Community Safety, Peter Castleton explained that Under the Anti-social Behaviour, Crime and Policing Act 2014 the existing Designated Public Place Order (DPPO), Gating Orders and Dog Control Orders in place at the time the Act came into force (October 2013) had continued for three years. From October 2017 under the new Act they would be treated as PSPOs. There was no requirement for the council to do anything as the existing orders will automatically transition into three new PSPOs. From

October 2017 these orders will automatically transition into PSPOs with the same conditions as the original orders. It had always been possible to rescind these orders at any time if the need arose and the new Act changed nothing in that respect.

22.3 Councillor Knight sought information on the background to these changes in legislation and their implications as she considered the supporting information provided to be lacking in detail.

22.4 **RESOLVED** - (1) That the Committee notes the transition of the existing orders into Public Space Protection Orders; and .

(2) That the Committee notes and welcomes a future report on the six month review of the current PSPO in the city which will be carried in October 2017.

### **23 ROUGH SLEEPING STRATEGY PROGRESS UPDATE**

23.1 The Committee considered a report of The Executive Director, Neighbourhoods, Communities and Housing which provided a progress update on the implementation of the Council's Rough Sleeping Strategy.

23.2 It was explained that the Rough Sleeping Strategy had been approved by the Council and its partners and signed up to by Brighton & Hove Connected in June 2016. The issue of rough sleeping remained acute with a visible presence on the city's streets, impacting not only on the life chances of the individuals concerned but the reputation of the city and in terms of costs to public services and business. The strategy which had been approved unanimously and signed up to by all local agencies now being closely monitored and all activity reviewed to ensure that the most effective outcomes were achieved for rough sleepers and for the city as a whole.

23.3 Currently, the numbers of rough sleepers remained stable though national and therefore local numbers were predicted to increase over the next twelve months. It had been estimated that there were currently around 30 new arrivals to the city per week that were either already rough sleeping or at risk of rough sleeping. This meant that local agencies had to work effectively together with over 1500 individuals per year, of which approximately 1,300 cases are diverted or signposted elsewhere to ensure that this did not result in significant increases in rough sleeping locally. The numbers who came from outside the city and those with a local connection is currently a 50-50 split. The vast majority of individuals had complex needs, often relating to substance misuse and mental health issues connected with their vulnerability.

23.4 The issue of rough sleeping remained an acute one for the city and the concern was that numbers could increase further due to the natural draw of the city, the impact of welfare reforms and the high cost of accessing and sustaining accommodation in the city's private rented sector. It was recognised that implementation of the city's current approach to rough sleeping needed to be fully implemented and constantly renewed and updates as circumstances changed in order to ensure that the city's commissioners, service providers and voluntary sector groups were working in partnership to a clear strategic plan which would reduce rough sleeping in the city and improve outcomes for rough sleepers and those at risk of rough sleeping.



- 23.5 Councillor Moonan welcomed the report which set out the scale of the problem and the challenges which faced the city and its partners in addressing which included the not insubstantial barrier posed by the lack of affordable housing.
- 23.6 Councillor West concurred stating that in his view it was important to recognise the bigger picture considering that it might be appropriate to write to the Minister for Housing to seek to ensure that the underlying causes of this problem was addressed in the Government Green Paper. Councillor Cattell considered that it was important to press for use of HRA monies to be able to be used to fund house building, this was an issue with a number of local authorities across the country were struggling.
- 23.7 The Chair, Councillor Daniel stated that as this issue cut across the responsibilities of a number of committees it was important that this Committee did not step outside of its remit. Councillor Bewick sought legal advice on the matter also stating that he considered that more money needed to be made available by central government in order to address this and inter-related issues. The Committee were advised by the Head of Legal Services, Elizabeth Culbert that although the report cut across the responsibilities of several Committees it would be in order for the Committee to forward the report to Full Council for information.
- 23.8 In answer to questions by Councillor Simson it was explained that the numbers were static at present but fluid i.e. that individuals moved in-out of rough sleeping. Not all who came to the city stayed there and ultimately intervention helped to prevent rough sleeping by some and some were assisted out of rough sleeping. In the case of the latter given the needs and vulnerabilities of such individuals which were often complex and deep seated that often took a longer period of time to achieve.
- 23.9 Councillor Peltzer Dunn noted all that had been said considering that it was important to note all that was being put into place to address this issue considering that it would be helpful if a future update report could include recommendations which the Committee could agree to address this issue going forward.
- 23.10 Councillor West stated that he was firmly of the view that the report should go forward to Full Council for noting and the Chair suggested that it might be appropriate (outside of the Committee meeting) for the relevant members to discuss whether it would be appropriate to put forward a Cross-Party motion in relation to this matter.

23.11 **RESOLVED:** That the report be noted.

## **24 SIBLING W&X SERIOUS CASE REVIEW**

24.1 **RESOLVED –** (1) That the Committee has considered and notes the findings and recommendations from the Serious Case Review relating to W and X to ensure that learning points which had emerged during the course of the review were out into practice; and

(2) That the Committee approves the changes in practices that have taken place since the findings were published in 27 July 2017.

**25 UNIVERSAL CREDIT READINESS AND RESPONSE**

- 25.1 The Committee considered a report of The Executive Director, Finance and Resources and the Executive Director Neighbourhoods, Communities and Housing the purpose of which was to update the Committee on activities carried out across the Council's services in order to prepare for the Introduction of Universal Credit (UC). This report had been prepared in response to the Committees' request following the request that a further update report be provided in response to an earlier report which had been presented to it.
- 25.2 It was noted as had previously been explained that UC was a national policy change set in motion by Central Government which would fundamentally change the way in which benefits for working age people were claimed, administered and paid. UC would combine six existing benefits, Housing Benefit (which was currently administered by the council), Working and Child Tax Credits, Jobseeker's Allowance, Employment and Support Allowance and Income Support. This would be administered centrally by the Department for Works and Pensions and once fully rolled out more than an estimated 7 million households will be receiving UC across the country. This includes around 20,000 households in Brighton & Hove. An estimate of the distribution of these households by ward was set out in Appendix 2 to the report and a phased rollout would take place as set out in the report.
- 25.3 It was explained that the issues integral to UC related to a number of key areas where the council was already undertaking significant activity, i.e. provision of housing, employment and skills, apprenticeships, the Living Wage, development of the local economy and ensuring the voluntary and third sector was being supported to deal with the implications of UC. There was a specific cross service programme in place to prepare the council as far as possible for UC which captured the actions of specific services and had identified cross-cutting measures and had sought to focus on key areas of cross-service preparation as set out in the report to include emergency financial support and advice.
- 25.4 The Chair, Councillor Daniel, welcomed the report noting the significant amount of work carried out by officers in seeking to ensure that the Council and its partner organisations, including the third sector were well prepared for UC and that the structures in place were as robust as they could be. The Committee concurred in that view commending the diligent work undertaken by officers in liaison in partnership with Job Centre Plus for example.
- 25.5 Councillor West stated also welcomed report, stating that UC could have a very far reaching impact within individual wards across the city. It was very important for all Councillors to be fully up to speed and to be kept fully informed of developments as rollout moved forward across the city, particularly in terms of the level of support provided for vulnerable cohorts. Councillor West queried why given the potential impact of these changes why the report had not been referred to Policy, Resources and Growth Committee. The Executive Director, Finance and Resources, David Kuenssberg, explained that the issues addressed within the report would go to that Committee as part of the wider budget process. Councillor West, requested that in view of the need for all Members to be kept informed that the report be referred to Full Council for information.

- 25.6 The Chair, Councillor Daniel, stated that she was very concerned by the impact delays in payment could have on some those who were poorest and most vulnerable in the city and the effect that could have in terms of them falling into debt, or being unable to feed their families. It was important that a pro-active and sensitive approach was adopted to those who were experiencing financial hardship through no fault of their own. Protection needed to be afforded to the Council's own tenants as far as it was practicable to do. It appeared likely that the situation faced by some of the Council's own tenants would be mirrored/worse for those in the private sector. Councillor Cattell concurred as did Councillor A Norman stated that all possible measures should be undertaken to offer the appropriate levels of guidance and support. The structures in place to encourage early intervention and signposting were considered to be critical.
- 25.7 Councillor Simson concurred, stating that whilst some community/third sector organisations were well developed and exemplars of good practice, others might, it was important that the appropriate levels of support were in place. Councillor Simson was heartened to hear however, that there was the ability for advance payments to be made.
- 25.8 Councillor Peltzer Dunn stated that he was very concerned that it was proposed by government that payments be made direct to clients, in his view to do so for people whose finances were stretched and where there were likely to be a number of calls on their very limited resources would result in a far greater propensity to fall into debt or behind with rent especially when there could be an in-built delay in processing the initial claim. Councillor Peltzer Dunn was also concerned that there could be a number of individuals and families who were "below the surface" and were as yet unknown to the various support agencies. Councillor Bewick concurred in that view.
- 25.9 In answer to further questions it was too early to assess the full implications of rollout across the city the level of financial support into 2018 was considered to be sufficiently flexible and the structures in place were resilient. The Chair, Councillor Daniel stated that it was important going forward to continue to engage pro-activity with agencies such as food banks regarding take up and to ensure that statistical and other data in that respect was maintained and for this information to be included in future reports to Committee alongside details of increases in the level of rent arrears if that had occurred.
- 25.10 Councillor West stated that in his view it would be valuable for Members to receive feedback following the workshop training sessions being held. It was acknowledged that Members experiences could be different in different wards. There could also be solitary individuals in private rented accommodation who could come to light during this process. It was important to ensure that the Members knew where best to signpost individuals.
- 25.11 Councillor Moonan stated that there were a number of strands to be addressed relating to housing stock, Use of food banks and relating to the use of emergency/temporary accommodation, it was important for such data to be collected and monitored.
- 25.12 **RESOLVED:** (1) That the Committee endorses and comments on the activities within and across services in preparation for the phased rollout of extended UC beginning in October 2017; and

(2) That Members familiarise themselves with the issues related to UC, either through the newsletter attached in Appendix 1, or that they consider attending UC training provided by the council's Welfare Rights team. Also that this training be made available to schools and other relevant services.

**26 BRIGHTON AND HOVE SOCIAL VALUE FRAMEWORK UPDATE**

26.1 **RESOLVED** – (1) That the Committee notes the work completed by the Communities, Equality & Third Sector and Procurement teams to progress the implementation of Social Value in Commissioning and embedding the social value approach to all aspects of the council's services;

(2) Approves the delivery of training (as described in paragraph 3.6.5) for all BHCC commissioners and procurement officers, and requests an evaluation by Procurement of how this training is used in furthering social value within commissioning across the Council's departments;

(3) Approves and champions member training offer to support elected members at decision making committees to challenge how social value has been embedded in service redesign and commissioning;

(4) Notes that this report will be shared with the Executive Director Health and Adult Social Care who will be asked to discuss with the NHS B&H Clinical Commissioning Group to agree that Social Value is being considered as part of developing the integrated commissioning unit ; and

(5) Recommends that the Procurement Advisory Board requests an annual report from the Council's Procurement Team evidencing how tendering processes (as described in paragraph 3.6.6) and contract monitoring has recorded social value.

**27 ITEMS REFERRED FOR FULL COUNCIL**

27.1 **RESOLVED** – That the following reports be submitted to the next scheduled meeting of Full Council for information:

Item 23 – Rough Sleeping Strategy - Progress Report; and

Item 25 – Universal Credit Readiness and Response.

The meeting concluded at Time Not Specified

Signed

Chair

